

武汉科领多媒体有限公司

地址：武汉光谷大道与南湖大道交汇处光谷总部时代二期2栋10楼02室

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邀请函

致中华人民共和国驻XXXXX大使馆：

谨以此函，我司诚挚邀请XXXXX公司的如下客户XXXXX至XXXXX来我公司洽谈采购和商务交流，届时我们将安排客户在华的商务活动。

姓名：XXXXX

护照号：XXXXX

签发日期：XXXXX

到期日期：XXXXX

出生日期：XXXXX

签发地点：XXXXX

姓名：XXXXX

护照号：XXXXX

签发日期：XXXXX

到期日期：XXXXX

出生日期：XXXXX

签发地点：XXXXX

以上客户是我公司一直以来的合作伙伴，有良好的资质和信誉，我们将保证其遵守中国的法律法规，并且不会超期滞留，若贵处能酌情协助其办理签证，我公司不胜感激，往返机票费用由客户承担。

恭祝工作顺利！

武汉科领多媒体有限公司

XX 年 XX 月 XX 日

总经理：_____

KLEADER MULTIMEDIA CO.,LTD

Address:Optical Vly. Head Off. Age 2 Bldg Wuhan China

Tel/Fax: 027-59713238

Contact person: Jack Liu

Telephone: +8615377050249

Invitation

To the Embassy of the People's Republic of China in XXXXXX:

With this letter, our company sincerely invites the following customers of XXXXXXXX to visit our company from XXXXX, to XXXXX, Negotiate procurement and business exchanges, then we will arrange customers' business activities in China.

Name: XXXXX

Passport number: XXXXX

Date of issue: XXXXX

Expiry date: XXXXX

Date of Birth: XXXXX

Place of issue: XXXXX

Name: XXXXX

Passport number: XXXXX

Date of issue: XXXXX

Expiry date: XXXXX

Date of Birth: XXXXX

Place of issue: XXXXX

The above customers are long-term partners of our company with good qualifications and reputation. We will ensure that they abide by Chinese laws and regulations and will not overstay. If you can assist

them in applying for visas as appropriate, our company will be very grateful. Airfare costs are borne by the customer.
Good luck with your work!

Manager: _____

KLEADER MULTIMEDIA CO., LTD

Date: XXXXX